



INVITATION to BID  
SALE OF SURPLUS VEHICLES & EQUIPMENT

Project # 2019-04

City of Norcross Department of Public Works, Utilities & Parks  
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Norcross, GA 30071

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[www.norcrossga.net](http://www.norcrossga.net) DPWUP Project # 2019-04



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**Surplus Vehicle Detail:**

1. 2011 Ford F350



- Diesel
- Approximate mileage = 70,000
- Vehicle needs engine, fueling system

2. 1999 Ford Econ. Van



- Gasoline
- Approximate mileage = 61,297

3. 2008 Dodge Ram



- Gasoline
- Approximate mileage = 145,000

**Surplus Equipment Detail:**

4. 1996 LCT 600 Leaf Vacuum



- Diesel
- Approximate Hours = 655

5. 2002 Go-John Arrow Board



- Hours - unknown

6. Oriental Rug



- 7'10" Length/Round

7. Mitsubishi Forklift



- Propane
- Approximate Hours =



## INSTRUCTIONS TO BIDDERS

The enclosed forms and the legal advertisement contained in this bid package constitute an integral part of the sale of the vehicles and equipment to all interested bidders. All forms contained herein must be completely filled out in order for the bid to be considered responsive.

All interested bidders shall be required to follow the timetable, which is contained within this bid package, and the instructions contained in the legal advertisement.

Payments are accepted in the form of Cash, Money Order, Cashier check, Credit or Debit card; Payments should be made payable to the City of Norcross. Sealed bids should be mailed or delivered to:

Monique Lang  
65 Lawrenceville Street  
Norcross, GA 30071

Please direct any questions or concerns to John Davis @ [jdavis@norcrossga.net](mailto:jdavis@norcrossga.net) / 678.421.2069.

**Sealed bids must be received by 12:00 PM (EST) on Friday, April 5, 2019**



ALL BIDS MUST BE IN A SEALED ENVELOPE CLEARLY MARKED  
"SURPLUS VEHICLE & EQUIPMENT BID"

### **SCHEDULE FOR SALE OF SURPLUS VEHICLES & EQUIPMENT**

1. Advertise on the City's Web Site and Services Bulletin no later than Monday, March 11, 2019. Advertise in local newspaper no later than Friday, March 15, 2019
2. Inspection period: Monday, March 18<sup>th</sup> through Friday, March 22, 2019, during normal business hours (8:30 am – 4:30 pm).
3. Bid receipt deadline prior to 12:00 PM EST on Friday, April 5, 2019.
4. Award bids no later than Monday, April 8, 2019.
5. Successful bidders must remove vehicle(s) and/or equipment from the property no later than Friday, April 12, 2019



## City of Norcross (DPWUP) Vehicle & Equipment BID FORM

BIDDER MUST SUBMIT BID ON THIS FORM

\*\*Bidders May Bid On Any Combination of Vehicles and/or Equipment\*\*  
DPWUP BID

VEHICLE VIN #	#	Minimum Bid	Bid _ Amount
1. 2011 Ford F350 1FD8X3HT5BEC63519	1.	\$5,000	\$ _____
2. 1999 Ford Econ Van 1FBSS31L1XHA33375	2.	\$1,000	\$ _____
3. 2008 Dodge Ram 1D7HA16K38J146810	3.	\$3500	\$ _____
4. 1996 LCT 600 Leaf Vacuum 12003088	4.	\$ 2,500	\$ _____
5. 2002 Go-John 9010189	5.	\$ _____	
6. Oriental Rug Color Khaki / Brownish	6.	\$ _____	
7. 1999 Mitsubishi Forklift 1FBSS31L1XHA33375	7.	\$ _____	

It is understood that the city of Norcross is selling the vehicle(s) and equipment as is and where is and that there is no warranty expressed or implied as to vehicle or equipment conditions or any part thereof. The successful bidder agrees to remove the striping and logos off the vehicle(s) before the vehicle is put into use. The successful bidder is required to furnish a certified bank check, Cash or Credit Card in the amount of the bid to complete the sale of the vehicle(s) and/or equipment.

Name of bidder: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_  
(Sole Bidder or Authorized Representative of Company) Date: \_\_\_\_\_



**RELEASE FORM**

Date \_\_\_\_\_, 2019

I, \_\_\_\_\_, of \_\_\_\_\_, have inspected the vehicle(s) and/or equipment as advertised for sale by the City of Norcross (DPWUP), which I am purchasing from the DPWUP. In consideration of the sale of said vehicle(s) and/or equipment by the DPWUP to me, and signing over the vehicle(s) title(s) to me, I hereby agree that:

1. It shall be my responsibility to repair any defects and deficiencies; and
2. I shall cause such repairs to be performed and said defects and deficiencies cured prior to my registering and using said vehicle(s) and/or equipment; and
3. I forever release, discharge, hold harmless and indemnify the City of Norcross (DPWUP) for any claims, demands, damages and liabilities whatsoever of every name and nature as a result of any failure on my part to do so.

\_\_\_\_\_  
SIGNATURE OF PURCHASER

State of Georgia

County of \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 2019, before me, the undersigned notary public, personally appeared \_\_\_\_\_, proved to me through satisfactory evidence of identity, which was/were \_\_\_\_\_, to be the person whose name was signed on the preceding or attached document in my presence.

\_\_\_\_\_  
Signature of Notary Public

My commission expires \_\_\_\_\_

Please affix official notary stamp and/or seal VTA



VEHICLE & EQUIPMENT INSPECTION REPORT

The vehicle(s) and/or equipment are being released WITHOUT a full inspection report for the expediency of the purchaser, and said purchaser agrees to comply with paragraphs numbered 1, 2, and 3 of the "RELEASE FORM" on page 7, dated \_\_\_\_\_, regardless of any known or unknown defects.

Purchaser: \_\_\_\_\_ Date: \_\_\_\_\_