



# Community Development Department

## GENERAL CONTRACTOR AFFIDAVIT

**NOTICE:** This form must be completed, signed and submitted to the Building Inspections Department before work may commence. **A Copy of your current Business License, Driver's License and State Trade Card (General Contractor Company and Qualifying Agent cards) must accompany all affidavits.** ALL GENERAL CONTRACTORS MUST EITHER MAKE A PERSONAL APPEARANCE TO SUBMIT THE ABOVE ITEMS OR SUBMIT A NOTARIZED SIGNATURE ON THIS FORM WITH THE ABOVE ITEMES. All information requested on this form is mandatory and required before the issuance of a building permit.

Building Permit # \_\_\_\_\_ Job Site Address: \_\_\_\_\_

I understand that I will be held responsible for this job until the Building Inspections Department is notified of any change.

GC or Qualifying Agent's Name: \_\_\_\_\_ Business License # & County: \_\_\_\_\_

GC or Qualifying Agent's Signature: \_\_\_\_\_ Address: \_\_\_\_\_

GC or Qualifying Agent's State License #: \_\_\_\_\_ Suite: \_\_\_\_\_

GC Company Name: \_\_\_\_\_ City: \_\_\_\_\_

GC Company Name: \_\_\_\_\_ Zip Code: \_\_\_\_\_

GC Company's State License #: \_\_\_\_\_ Office Telephone: \_\_\_\_\_

GC Company's State License #: \_\_\_\_\_ GC/Qualifying Agent's Cell: \_\_\_\_\_

GC Company's State License #: \_\_\_\_\_ Email: \_\_\_\_\_

I \_\_\_\_\_, general contractor or qualifying agent of record, hereby authorize \_\_\_\_\_ to submit my name, business license and trade card(s) to the City of Norcross for the issuance of a building permit for the above address.

*Before me, the undersigned notary public, this day, personally, appeared \_\_\_\_\_ to me known, who being duly sworn according to law, deposes the following:*

*Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.*

\_\_\_\_\_  
Notary Public

### General Information:

65 Lawrenceville Street • Norcross, GA 30071 • (678) 421-2027 • Fax (770) 242-0824

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