



General Contractor Affidavit

Community Development Department Phone: 678-421-2027
65 Lawrenceville Street Norcross, GA 30071

NOTICE	
This form must be completed, signed and submitted to the Community Development Department before work may commence. <u>All General Contractors or Qualifying Agents must either make a personal appearance to obtain a permit or submit a notarized signature on this form and attach the required documentation.</u> All information requested on this form is required before the issuance of a building permit.	
JOB INFORMATION	
Building Permit Number:	Job Site Address:
Lot or Suite#	Subdivision/Development Name:
GENERAL CONTRACTOR OR QUALIFYING AGENT INFORMATION	
I understand that I will be held responsible for this job until the Community Development Department is notified of any change	
Name:	State License Number:
Company Name:	Business License Number:
Company Address:	Business License Jurisdiction:
Phone number:	Email:
I have attached a copy of the following <u>unexpired</u> documents to this form: <input type="checkbox"/> Driver's License <input type="checkbox"/> State License (GC General Contractor Company or Qualifying Agent Card) <input type="checkbox"/> Business License	
NOTARY	
I _____, general contractor or qualifying agent of record, hereby authorize _____ to submit my name, business license and trade card(s) to the City of Norcross for the issuance of a building permit for the above address.	
Before me, the undersigned notary public, this day, personally, appeared _____ to me known, who being duly sworn according to law, deposes the following: Subscribed and sworn to before me this _____ day of _____, 20____.	
_____ Notary Public	_____ GC or Qualifying Agent Signature
OFFICE USE FOR IN PERSON SUBMITTALS	
The GC or Qualifying Agent has submitted the above information in person to the Community Development Department on _____, 20____ and has been received by _____	