



## CHECKLIST FOR LAND DISTURBANCE AND DEVELOPMENT PLANS (LDP)

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**This Checklist must be uploaded to [ePlan](#) under “Open Files” for Plans to be reviewed!**

Page No.	Erosion, Sedimentation and Pollution Control Plan should include the following:
	<input type="checkbox"/> Project Name and Description
	<input type="checkbox"/> Total Acreage
	<input type="checkbox"/> Zoning District
	<input type="checkbox"/> Development Standards for Individual Lots (minimum lot size, minimum lot width, minimum lot frontage, building setback)
	<input type="checkbox"/> Areas to be disturbed (Disturbed Floodplain if applicable)
	<input type="checkbox"/> Landscape and Tree Protection Plan: <ul style="list-style-type: none"> <li>- Vegetation to be removed (labeled or listed)</li> <li>- Vegetation to be retained, protected, and supplemented. (Labeled or Listed)</li> </ul>
	<input type="checkbox"/> Topography and soil type
	<input type="checkbox"/> Utility plan (water and sewer lines)
	<input type="checkbox"/> Drainage & Grading (with storm pipe profiles and chart)
	<input type="checkbox"/> Undisturbed buffers, improvement setback, landscape strips, parking islands, perimeter setback on all sheets.
	<input type="checkbox"/> Number of parking spaces, location and design to show compliance with Zoning Ordinance.
	<input type="checkbox"/> Name, address, phone number of the owner of record.
	<input type="checkbox"/> Name, address, phone number of the firm preparing plans.

## **Other General Information to Consider**

- The disturbed area shall be stabilized with temporary vegetation or mulch if land disturbing activity temporarily ceases for more than 14 calendar days;
- The disturbed area shall be stabilized with permanent vegetation if land disturbing activity ceases for more than 30 calendar days.
- Sediment in run-off water must be trapped by the use of debris basins, sediment basins, silt traps, or similar measures until the disturbed area is stabilized.
- Adequate provisions must be provided to minimize damage from surface water to the cut face of excavations or the sloping surface of fills.
- Cuts and fills may not endanger adjoining property;
- Fills may not encroach upon natural watercourses or constructed channels in a manner so as to adversely affect other property owners;
- Grading equipment must cross flowing streams by means of bridges or culverts except when such methods are not feasible, provided, in any case, that such crossings shall be kept to a minimum;